

## SafePath Children's Advocacy Center, Inc.

<b>Position title:</b>	Child and Family Advocate
<b>Immediate Supervisor:</b>	Director of Clinical Services
<b>Overall objective:</b>	To serve as the first point of contact for child victims of abuse, and their non-offending caregivers To help reduce trauma for children and non-offending family members to improve outcomes To help the non-offending caregiver identify and access services the family may need To participate with multidisciplinary team

### Duties and Responsibilities to include but not limited to:

- Essential understanding of NCA and CACGA standards and implementation of best practices
- Greeting and orientation of the child and family to the CAC and MDT process
- Provide crisis intervention and support for the child and family at all stages of investigation, treatment and prosecution.
- Conduct initial intake process and enter information in case tracking system.
- Conduct initial screening of the child & family for trauma symptoms & behavioral health needs.
- Consult with and provide support to forensic interviewers and medical providers.
- Work with law enforcement, DFCS, and District Attorney's Office to provide updates
- Assistance with all professionals in order to ensure appropriate services for child and family.
- Other duties as assigned

### Education and Experience Requirements:

- Bachelor's degree in counseling, social work, psychology or related fields
- Bilingual English/Spanish PREFERRED
- Willingness to work with families in crisis
- Understanding of trauma dynamics
- Knowledge of child development, child sexual abuse, physical abuse and neglect
- Computer skills & organizational skills to manage workload & related responsibilities.
- Excellent interpersonal and communication skills to work effectively with child victims and families, MDT team members and members of community groups.
- Ability to work independently

### Accountability:

All positions are under the general supervision of the Chief Executive Officer.